

PROJECTS : PROCUREMENT

NIA – INQS

APR 2018

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Workshop summary



- General remarks
- Procurement : principles
- Private projects : challenges – good practice
- Public projects : Public Procurement Act
- Part 2 : types of contracts

General remarks



- What is procurement ?
- When is it used ?
- Who is involved ?

Procurement : principles



- ❑ Preferably in sealed envelopes.
- ❑ Everybody to receive the same information
- ❑ Preferably clear guidelines to complete
- ❑ Additional notes to all parties
- ❑ Closing tender/bid at previously notified fixed time, date and place
- ❑ Opening in attendance of tenderers wishing to attend

Private projects : challenges – good practice



Challenges

- ❑ Tender on fax and e-mail.
- ❑ Late arrivals
- ❑ No submissions

Good practice

- ❑ Complete documentation
- ❑ Clear guidelines
- ❑ Site inspection
- ❑ Record keeping : collection, inspection, closing, etc
- ❑ Recommendation to client

Public projects : Public Procurement Act

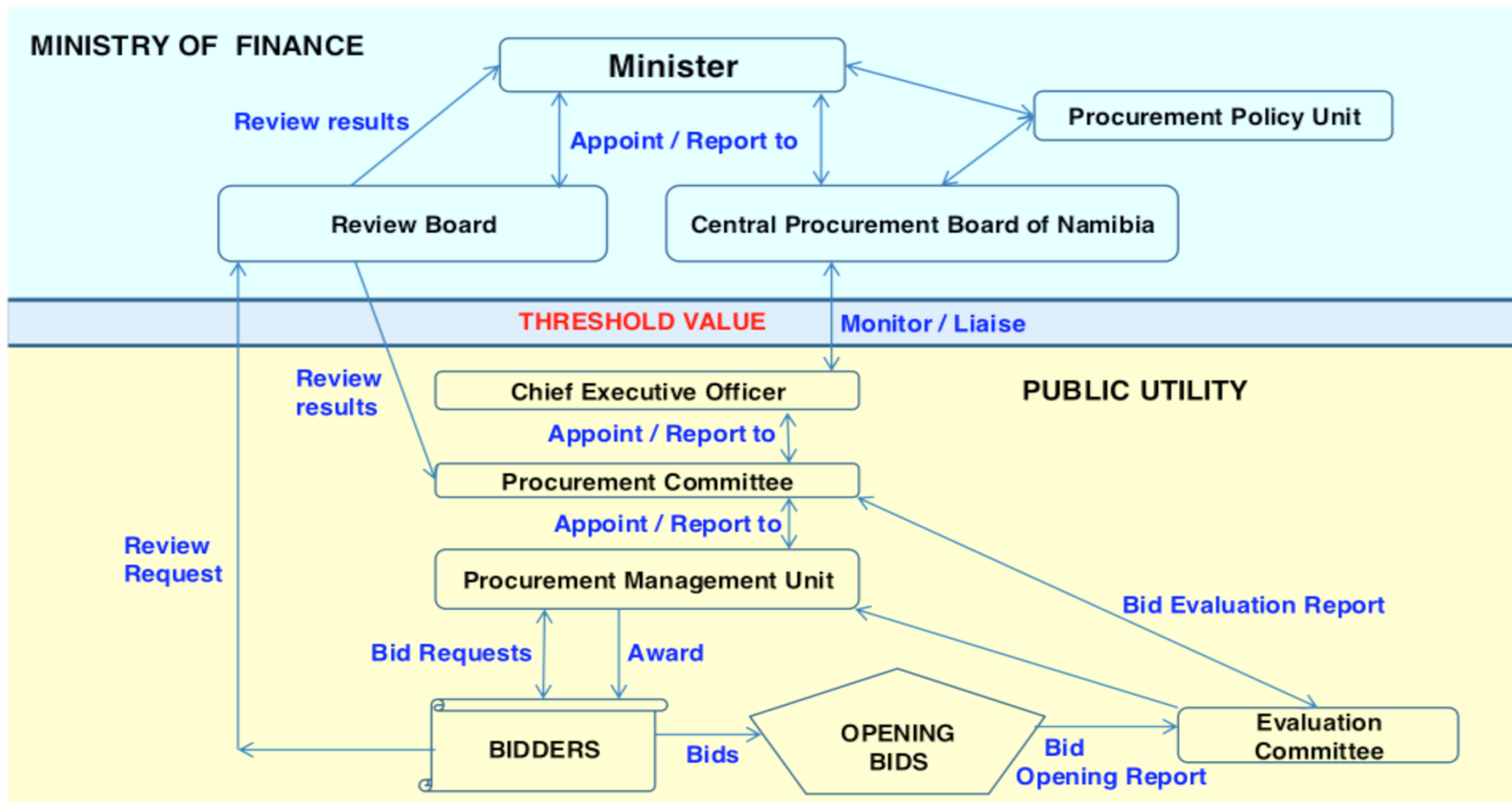


- ❑ Public Procurement Act (Act 15 of 2015)
- ❑ Gazetted on 31 December 2015

Principles

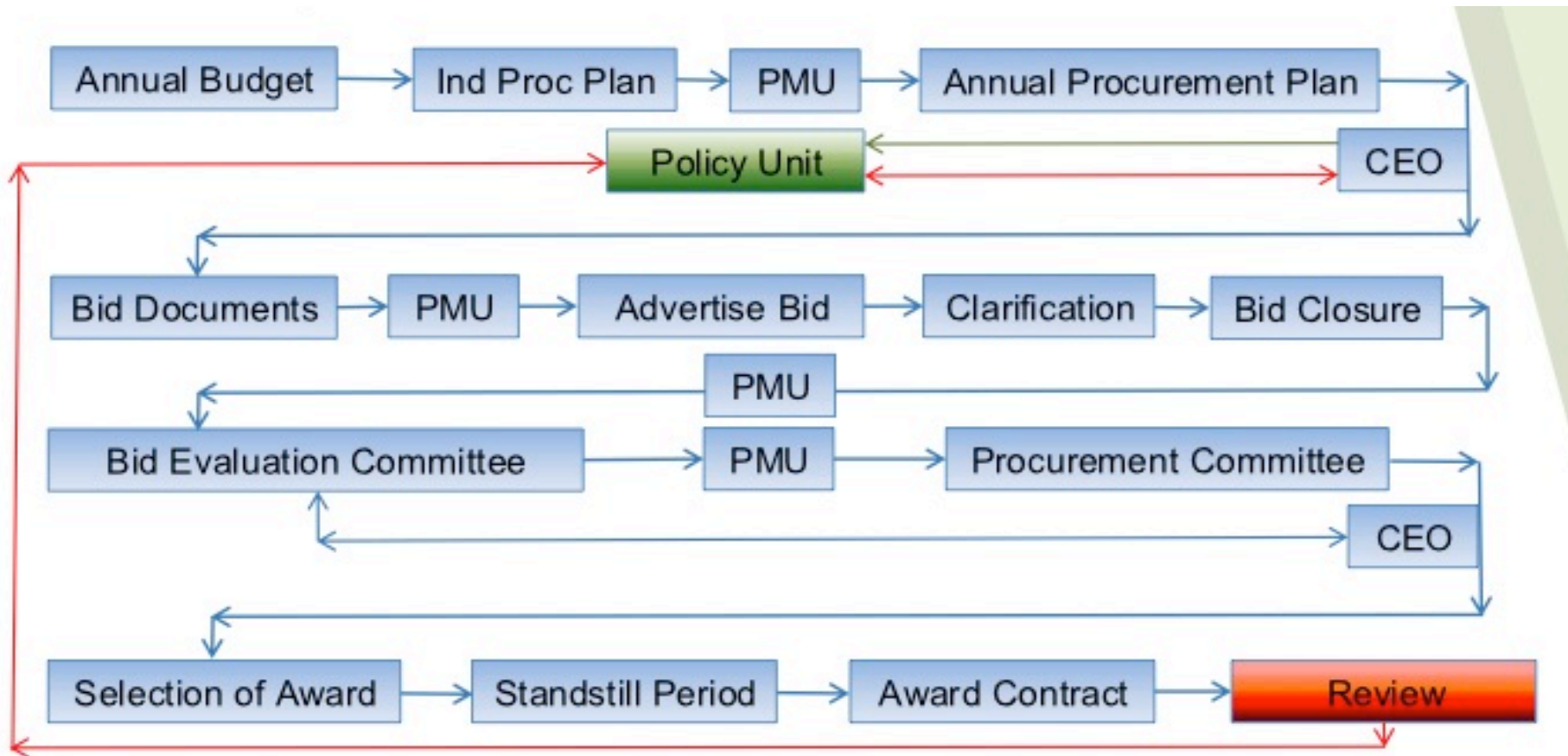
- ❑ Public utilities – threshold value
- ❑ Organisational chart
- ❑ Process flow chart
- ❑ General conditions of Contract (works)
- ❑ Professional services

Public Procurement Act : organisation



Source : SPC - Eckart Demasius

Public Procurement Act : bidding process



Source : SPC - Eckart Demasius